

MIAMI UNIVERSITY LIBRARIES
RESERVE REQUEST FORM
(WITH COPYRIGHT ACKNOWLEDGMENT STATEMENT)

Instructor's name: _____ Date: _____
Course: _____ Semester: _____
Email: _____ Phone: _____

The items I wish to place on reserve comply with the Copyright Law (PL 94-533, Title 17, US Code).

(Signature of Faculty authorizing Reserve item) Date: _____

Password (Electronic Reserve ONLY): _____

(You must assign a unique password for this course. Please give this password to your students as it will not be given out by the library. Examples: hist101, elvira, smith102)

Journal/Book Title: _____
Article Title: _____
Call Number: _____ Author: _____
Vol: _____ Issue: _____ Mo: _____ Yr: _____ Pages: _____ to: _____

Circle One:

Electronic Reserves 2hr/Overnight 2hr/Lib Use Only 1-day 3 day

Special Instructions: _____

STAFF USE ONLY: Return to Faculty Return to Reserve Discard

Journal/Book Title: _____
Article Title: _____
Call Number: _____ Author: _____
Vol: _____ Issue: _____ Mo: _____ Yr: _____ Pages: _____ to: _____

Circle One:

Electronic Reserves 2hr/Overnight 2hr/Lib Use Only 1-day 3 day

Special Instructions: _____

STAFF USE ONLY: Return to Faculty Return to Reserve Discard

Journal/Book Title: _____
Article Title: _____
Call Number: _____ Author: _____
Vol: _____ Issue: _____ Mo: _____ Yr: _____ Pages: _____ to: _____

Circle One:

Electronic Reserves 2hr/Overnight 2hr/Lib Use Only 1-day 3 day

Special Instructions: _____

STAFF USE ONLY: Return to Faculty Return to Reserve Discard

STAFF USE ONLY

Name: _____
Course: _____
Password: _____

Journal/Book Title: _____
Article Title: _____
Call Number: _____ Author: _____
Vol: _____ Issue: _____ Mo: _____ Yr: _____ Pages: _____ to: _____

Circle One:

Electronic Reserves 2hr/Overnight 2hr/Lib Use Only 1-day 3 day

Special Instructions: _____

STAFF USE ONLY: Return to Faculty Return to Reserve Discard

STAFF USE ONLY

Name: _____
Course: _____
Password: _____

Journal/Book Title: _____
Article Title: _____
Call Number: _____ Author: _____
Vol: _____ Issue: _____ Mo: _____ Yr: _____ Pages: _____ to: _____

Circle One:

Electronic Reserves 2hr/Overnight 2hr/Lib Use Only 1-day 3 day

Special Instructions: _____

STAFF USE ONLY: Return to Faculty Return to Reserve Discard

STAFF USE ONLY

Name: _____
Course: _____
Password: _____

Journal/Book Title: _____
Article Title: _____
Call Number: _____ Author: _____
Vol: _____ Issue: _____ Mo: _____ Yr: _____ Pages: _____ to: _____

Circle One:

Electronic Reserves 2hr/Overnight 2hr/Lib Use Only 1-day 3 day

Special Instructions: _____

STAFF USE ONLY: Return to Faculty Return to Reserve Discard

STAFF USE ONLY

Name: _____
Course: _____
Password: _____

Journal/Book Title: _____
Article Title: _____
Call Number: _____ Author: _____
Vol: _____ Issue: _____ Mo: _____ Yr: _____ Pages: _____ to: _____

Circle One:

Electronic Reserves 2hr/Overnight 2hr/Lib Use Only 1-day 3 day

Special Instructions: _____

STAFF USE ONLY: Return to Faculty Return to Reserve Discard